August 30, 2018

Dear Parents/Guardians:

# Re: Earl Haig S.S. School Council 2018-2019

The Earl Haig S.S. School Council (School Council) is an advisory body to the School Administrative team. Our mandate is to support student achievement and well-being. The School Council consists of parents, staff, and students. The School Council acts as representatives to the Toronto District School Board, the Ministry of Education, and the Earl Haig School Action Committee.

All parents/guardians are invited to join the School Council this year. Parents willing to commit to attending at least 70%\*\* of meetings are encouraged to submit a nomination form to be a member of the School Council’s Executive. The form is attached and available on the Parent link of the school website: <http://earlhaig.ca/council/index.php>. The **deadline** for nomination forms to be returned to the school office is **Friday, September 7, 2018 at 3:30 p.m.**

After the nomination forms have been received, the decision as to whether an election for the School Council’s Executive is required will be made based on the number of nominations submitted. There are 17 parent positions on the School Council’s Executive, and an election is called only if more than 17 candidates are nominated, otherwise all nominated candidates are declared elected by acclamation. If an election is required, candidate information (based on the attached form) will be provided at our Annual General Meeting (AGM) and all parents/guardians in attendance may vote during the AGM on **Tuesday, September 18, 2018** at 7:30 p.m. in the school cafeteria. If the School Council Executive members are acclaimed, the members will be introduced at the AGM.

This year’s meetings will be held on the following dates:

1. Annual General Meeting, September 18, 2018

2. October 16, 2018

3. November 16, 2018

4. January 15, 2019

5. February 12, 2019

6. April 9, 2019

7. May 7, 2019

8. June 11 (School Council Executive meeting only, no General meeting)

\*\* School Council members must attend a minimum of 6 of the above meetings

School Council meetings are typically on the second Tuesday of the month (with exceptions for religious holidays and special events). The School Council Executive members will meet on those days from 6:00-7:25 p.m. followed by the General Meeting from 7:30-9:00 p.m. General Meetings are open to all Earl Haig parents, guardians, students, and staff. Everyone is invited and encouraged to attend to receive updates about Earl Haig; the Toronto District School Board; and educational topics of value. The General Meetings are organized by the School Council’s Executive members.

For more information about School Council, see its Constitution on the Parent link of the school website. Should you have any other questions, please contact this school Election Committee:

Renata Gonsalves – renata.gonsalves@tdsb.on.ca

Helen Cheng – helencheng.to@gmail.com

Phi Than – phi.than@passivehouseone.com

Yours truly,

Renata, Helen, and Phi

# EARL HAIG S.S. EXECUTIVE SCHOOL COUNCIL

# PARENT/GUARDIAN NOMINATION FORM

# 2018-2019

**Nomination Deadline: Friday, September 7, 2018 at 3:30 p.m.**

Please print, complete, and deliver the form to the school office.

I wish to declare my candidacy for an elected position as a parent/guardian representative on the Earl Haig SS School Council.

\* = required field

|  |  |
| --- | --- |
| **NAME\*** |  |
| **HOME ADDRESS\*** |  |
| **HOME PHONE #\*** |  |
| **DAYTIME PHONE #** |  |
| **CELL PHONE #** |  |
| **E-MAIL ADDRESS\*** |  |

I am an employee of the Toronto District School Board: \_\_\_\_\_\_Yes (or) \_\_\_\_\_\_No

I am the parent/guardian of the following student(s) at Earl Haig S.S.:

Student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in Grade:\_\_\_\_\_\_\_\_\_\_

Student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in Grade:\_\_\_\_\_\_\_\_\_\_

By signing this nomination form, I declare that I’m committed to attending 70% of School Council meetings.

Candidate’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please include a brief description of why you would like to join the Earl Haig SS School Council Executive and a brief biography of yourself below, or on an attached sheet (e.g. volunteer activities, interests, occupation, hobbies, etc.). Thank you!